

Internal Use only
Account # _____ Approved _____

Sales Rep _____



REMIT TO ADDRESS:

PO BOX 62407
Houston, TX 77205-2407

Phone: (281) 404-2450
Fax: (281) 404-2455

CREDIT APPLICATION

COMPANY NAME: _____

MAILING ADDRESS

SHIPPING ADDRESS

PHONE # _____
FAX # _____

SOLE PROPRIETORSHIP PARTNERSHIP CORPORATION

NATURE OF BUSINESS : _____
YEAR ESTABLISHED : _____
REQUESTED LINE OF CREDIT : \$ _____

BANK REFERENCE

NAME : _____
ADDRESS : _____

CONTACT : _____
PHONE # _____ FAX # _____ ACCOUNT # _____

TRADE REFERENCES

TRADE REF 1	NAME :	_____
	ADDRESS :	_____
	CITY/STATE/ZIP :	_____
	PHONE :	FAX :
	CONTACT :	_____
	EMAIL ADDRESS :	_____

TRADE REF 2	NAME :	_____
	ADDRESS :	_____
	CITY/STATE/ZIP :	_____
	PHONE :	FAX :
	CONTACT :	_____
	EMAIL ADDRESS :	_____

TRADE REF 3	NAME :
	ADDRESS :
	CITY/STATE/ZIP :
	PHONE : FAX :
	CONTACT :
	EMAIL ADDRESS :

TRADE REF 4	NAME :
	ADDRESS :
	CITY/STATE/ZIP :
	PHONE : FAX :
	CONTACT :
	EMAIL ADDRESS :

PURCHASING CONTACT: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

DO YOU PREFER ORDER CONFIRMATIONS EMAILED? _____

IS A PURCHASE ORDER NUMBER REQUIRED YES _____ NO _____

ACCOUNTS PAYABLE CONTACT: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

DO YOU PREFER INVOICES TO BE EMAILED OR MAILED? _____

RECEIVING CONTACT: _____ **PHONE NUMBER** _____

IS A DOCK TIME NEEDED FOR DELIVERY YES _____ NO _____

DOCK HIGH YES _____ NO _____

RECEIVING HOURS _____ DO YOU HAVE A FORKLIFT YES _____ NO _____

TAXABLE YES _____ NO _____ IF NO, INCLUDE EXEMPTION CERTIFICATE

SPECIAL INSTRUCTIONS: _____

IN CONSIDERATION OF CREDIT HEREAFTER GRANTED BY LEGACY PAPER AND PACKAGING (CREDITOR) TO THE ABOVE MENTIONED BUSINESS APPLICANT (DEBTOR), THE SIGNED HEREBY UNCONDITIONALLY GUARANTEES TO CREDITOR FULL PAYMENT WITHIN **TERMS OF 30 DAYS** (OR OTHERWISE STATED). IF ACCOUNT BECOMES PAST DUE, ORDERS ARE SUBJECT TO BE PUT ON CREDIT HOLD UNTIL THE ACCOUNT IS CURRENT. THERE WILL BE A \$25 CHARGE ON ALL NSF CHECKS RETURNED TO CREDITOR. IN THE EVENT OF NON-PAYMENT DEBTOR AGREES TO PAY ALL EXPENSES OF COLLECTION, INCLUDING COURT COST AND REASONABLE ATTORNEY FEES.

THE UNDERSIGNED VERIFIES ALL INFORMATION PROVIDED IS TRUE AND CORRECT, AND AUTHORIZES LEGACY PAPER AND PACKAGING TO CONTACT THE ABOVE TRADE REFERENCES IN ORDER TO ESTABLISH CREDIT WORTHINESS.

 SIGNATURE

 DATE